



P.O. Box 650 • 57 Parker Rd. • Barre, VT 05641
800-548-4301 • www.neee.com

[Click here to reset form](#)

ARTISAN CONTRACTOR SUPPLEMENTAL APPLICATION

Please complete this application **IN ADDITION TO THE ACORD GENERAL LIABILITY APPLICATION**. To use this form, you may mouse click on or select a field and move between fields using the tab key.

INSTRUCTIONS TO THE APPLICANT:

- You must answer all questions on this application.
- The information is required to make an underwriting and pricing evaluation. Your answers are considered legally material to that evaluation.
- If a question is not applicable, state "N/A"—if more space is required to answer a question, continue on your letterhead.

I. GENERAL INFORMATION

1.	Applicant Name:			
	Policy Period:		to	
2.	Website:			
3.	How many years has the applicant been in business under this name?			
4.	How many years of experience does the applicant have in this field?			
5.	Has the applicant operated under any other name(s)?			<input type="radio"/> Yes <input type="radio"/> No
	If YES, please list the name and describe the nature of operations and advise whether the entity is still in operation:			
6.	Is the applicant licensed where required?			<input type="radio"/> Yes <input type="radio"/> No
	If YES, please provide the License Class/Number:			

II. GENERAL LIABILITY INFORMATION

1.	Applicant is (percentage of each):					
	General Contractor	%	Artisan Contractor	%	Subcontractor (Working for General Contractor/Developer)	%
2.	Applicant's projected gross receipts:					\$
3.	Applicant's gross receipts for prior policy period:					\$
4.	Applicant's projected subcontracted costs:					\$
5.	Applicant's subcontracted costs for prior policy period:					\$
6.	Number of active owners and their classification(s) or trade(s):					
7.	Number of employees in your specialized classes or trades (other than owners and clerical):					
		Classification or Trade		No. of Employees (Other Than Owners)		Payroll
	a.					\$
	b.					\$
						\$
8.	Type of work performed (percentage of each):					
	Commercial	%	Residential	%	Industrial	% = 100%
	New Construction	%	Remodeling/Additions	%	Repair/Service Work	% = 100%
9.	Please list the three largest projects undertaken in the past three years by the applicant:					
		Customer Name and Project Description			Cost of Project	Duration of Project
	a.					
	b.					
10.	Has applicant worked on any new construction of condominiums or townhomes in the past <u>five</u> (5) years or plans to in the future?				<input type="radio"/> Yes <input type="radio"/> No	

11.	Has applicant worked on any new construction of row houses or tract homes exceeding <u>14 units</u> in the past <u>five (5)</u> years or plans to in the future? If YES , specify years(s), number(s), location(s) and job description(s):	<input type="radio"/> Yes	<input type="radio"/> No
12.	Does the applicant or has the applicant ever built on hillsides, over landfills or in subsidence areas? If YES , please provide an explanation:	<input type="radio"/> Yes	<input type="radio"/> No
13.	Does the applicant have any current or past exposure to Direct-applied Exterior Finishing System (DEFS) or Exterior Insulation Finishing System (EIFS)?	<input type="radio"/> Yes	<input type="radio"/> No
14.	Has the applicant ever been involved in or is the applicant aware of pending litigation concerning defective workmanship or construction defect?	<input type="radio"/> Yes	<input type="radio"/> No
15.	Does the applicant perform any exterior work over three-stories? If YES , how high?	<input type="radio"/> Yes	<input type="radio"/> No
16.	Does the applicant employ any architects or engineers?	<input type="radio"/> Yes	<input type="radio"/> No
III. SUBCONTRACTOR INFORMATION			
1.	If the applicant uses sub-contractors, please answer questions below (If no SUBCONTRACTED WORK , skip this section).		
a.	What work are the subcontractors hired to do? Please provide description and percentages of work below.		
	Description:	Percentage (%)	
		%	
		%	
		%	
		%	
2.	Prior to starting work, what does the applicant require the subcontractors to do?		
a.	Furnish certificates of insurance for general liability?	<input type="radio"/> Yes	<input type="radio"/> No
	If YES , what are the minimum limits required?	\$	
b.	Sign an indemnification or hold harmless agreement in the applicant's favor?	<input type="radio"/> Yes	<input type="radio"/> No
c.	Name the applicant as additional insured on their liability policies?	<input type="radio"/> Yes	<input type="radio"/> No
d.	Does the applicant keep copies of all certificates?	<input type="radio"/> Yes	<input type="radio"/> No
	If YES , how long are the copies kept?		
IV. OPERATIONS INFORMATION			
1.	Does the applicant perform any roofing operations? If YES , please describe below.	<input type="radio"/> Yes	<input type="radio"/> No
2.	Does the applicant perform any snow removal operations?	<input type="radio"/> Yes	<input type="radio"/> No
3.	Are you currently working, or would you consider working, in the state of New York?	<input type="radio"/> Yes	<input type="radio"/> No
4.	Do you perform any out of state work? If YES , in what states do you perform work and provide details of the work performed:	<input type="radio"/> Yes	<input type="radio"/> No
5.	Has the applicant had any OSHA violations?	<input type="radio"/> Yes	<input type="radio"/> No

6. Please indicate whether or not work is performed by the applicant or subcontractors in any of the following areas:					
Airport Facilities	<input type="radio"/> Yes	<input type="radio"/> No	Mold or Spore Remediation Contractors	<input type="radio"/> Yes	<input type="radio"/> No
Alarm and Alarm Systems	<input type="radio"/> Yes	<input type="radio"/> No	Oil or Gas Operations Including Fracking	<input type="radio"/> Yes	<input type="radio"/> No
Asbestos Removal	<input type="radio"/> Yes	<input type="radio"/> No	Pier or Wharf Construction	<input type="radio"/> Yes	<input type="radio"/> No
Blasting /Explosion Hazard	<input type="radio"/> Yes	<input type="radio"/> No	Pile Driving	<input type="radio"/> Yes	<input type="radio"/> No
Boring Under Streets or Roads	<input type="radio"/> Yes	<input type="radio"/> No	Pollution Abatement	<input type="radio"/> Yes	<input type="radio"/> No
Bridge or Elevated Highway Construction	<input type="radio"/> Yes	<input type="radio"/> No	Power Generating Facilities	<input type="radio"/> Yes	<input type="radio"/> No
Building Structure- Raising or Moving	<input type="radio"/> Yes	<input type="radio"/> No	Power line Construction	<input type="radio"/> Yes	<input type="radio"/> No
Caisson or Cofferdam Work	<input type="radio"/> Yes	<input type="radio"/> No	Race Track or Stadium Construction	<input type="radio"/> Yes	<input type="radio"/> No
Cantilevered Construction	<input type="radio"/> Yes	<input type="radio"/> No	Pipeline Construction	<input type="radio"/> Yes	<input type="radio"/> No
Cranes or Hoists (work that requires use of)	<input type="radio"/> Yes	<input type="radio"/> No	Railroad Construction	<input type="radio"/> Yes	<input type="radio"/> No
Dam or Reservoir Construction	<input type="radio"/> Yes	<input type="radio"/> No	Sand Blasting	<input type="radio"/> Yes	<input type="radio"/> No
Dike, Levee or Revetment Construction	<input type="radio"/> Yes	<input type="radio"/> No	Sand and Gravel Digging	<input type="radio"/> Yes	<input type="radio"/> No
Drilling- Other than Water	<input type="radio"/> Yes	<input type="radio"/> No	Sewer Main Construction (Municipal)	<input type="radio"/> Yes	<input type="radio"/> No
Elevator or Escalator inspection, installation, servicing or repair	<input type="radio"/> Yes	<input type="radio"/> No	Ship Repair or conversion including ship ceiling or scaling	<input type="radio"/> Yes	<input type="radio"/> No
Environmental Remediation, including but not limited to asbestos, lead and/or hazardous materials	<input type="radio"/> Yes	<input type="radio"/> No	Snow or Ice Removal	<input type="radio"/> Yes	<input type="radio"/> No
Fireproofing or Fire Suppression Operations	<input type="radio"/> Yes	<input type="radio"/> No	Soil Testing or Soil Stabilization	<input type="radio"/> Yes	<input type="radio"/> No
Fire or Water Restoration	<input type="radio"/> Yes	<input type="radio"/> No	Street, Road or Highway Construction	<input type="radio"/> Yes	<input type="radio"/> No
Foundations or Underpinning Work	<input type="radio"/> Yes	<input type="radio"/> No	Surveying	<input type="radio"/> Yes	<input type="radio"/> No
Gas Mains or connections construction	<input type="radio"/> Yes	<input type="radio"/> No	Tank Construction, Installation, Removal, and Repair (Any type)	<input type="radio"/> Yes	<input type="radio"/> No
General Contractors	<input type="radio"/> Yes	<input type="radio"/> No	Tower Construction	<input type="radio"/> Yes	<input type="radio"/> No
Hazardous Waste	<input type="radio"/> Yes	<input type="radio"/> No	Trenching/Tunneling Construction	<input type="radio"/> Yes	<input type="radio"/> No
Industrial Processing Plants	<input type="radio"/> Yes	<input type="radio"/> No	Underpinning	<input type="radio"/> Yes	<input type="radio"/> No
Liquid Petroleum Gas (LPG),	<input type="radio"/> Yes	<input type="radio"/> No	Waste & Reclamation Facilities	<input type="radio"/> Yes	<input type="radio"/> No
Logging or Lumbering	<input type="radio"/> Yes	<input type="radio"/> No	Waterproofing- any type	<input type="radio"/> Yes	<input type="radio"/> No
Mining	<input type="radio"/> Yes	<input type="radio"/> No	Wrecking or demolition	<input type="radio"/> Yes	<input type="radio"/> No
7. Has applicant had any claims, losses, or legal actions against any active, inactive, or dissolved entity in the past five (5) years? If YES, please explain.				<input type="radio"/> Yes	<input type="radio"/> No

V. FRAUD STATEMENT

I DECLARE THAT THE STATEMENTS MADE IN THIS APPLICATION ARE COMPLETE AND TRUE.
 Any person who, with the intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may be guilty of insurance fraud and subject to fines and/or imprisonment.
 Any changes in your operation must be reported to your agent.

 Applicant's Signature

 Date

 Title

 Retail Agent

 Date

