



CATERERS AND HALLS - SUPPLEMENTAL APPLICATION

ACORD Application also required - Check all applicable check boxes below

General Agent:

Date:

Insured:

Insured Mailing Address:

Insured's Web Address:

Insured Contact Name:

Phone Number:

PROHIBITED (check all that apply to your operations)

- BBQ pits or smokers in premises or within 100 feet of building
- BYOB (Bring Your Own Liquor)
- Security if armed (off duty peace officers acceptable)
- Valet parking unless subcontracted to insured third party who carries Garage Keepers Legal Liability (GKLL) and Auto Liability

YEARS IN BUSINESS / EXPERIENCE

_____ Years in business as the 'Named Insured' indicated on this application

_____ Years' experience in the operations indicated on this application - Attach resumes if available

- Has applicant had an insurance policy cancelled or non-renewed in past 3 years? If yes, explain.
'Missouri Applicants - Do not answer this question'

- Applicant in receivership
- Bankruptcy (Chapter 7, 11 or 13) has been filed in past 5 years

LOSS HISTORY

- Three years of loss history information provided on ACORD application or attached to this application

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OPERATIONS / EXPOSURES / CONTROLS

- Catering on the insured's premises
- Catering off premises
- Rental of hall to third parties If yes, average number of rentals per year: _____
 - Dance floor: If yes, what is the square footage of the dance floor: _____ square feet
 - DJ
 - Live bands - describe types of music: _____
 - Other types of entertainment (describe) : _____
 - Emergency lighting in place
 - Exit signs in place and illuminated at night
 - Fire extinguishers in place as required by local codes and all have current service tags
 - Panic bars on all exit doors, all exit doors unlocked during operating hours, exit areas not blocked
 - Parking lots, ramps, sidewalks, steps are properly marked, maintained and in good repair
 - Parking lots are paved
 - Security provided by: Employees Insured third party security firm
- Cooking** on insured's premises:
 - Automatic fuel shut-off in place for cooking equipment
 - BBQ pits or smokers must be monitored at all times
 - Extinguishing system (automatic) protects all grease cooking equipment (or grease vapor producing equipment), ducts and grease filters
 - Cleaning of ducts, exhaust filters and hoods is done by professional, insured, third party service at least semi-annually
 - Manual release for the automatic extinguishing system is located outside of kitchen
 - Fryers have auto-temperature-shut-offs, noncombustible barriers & are at least 18" from combustibles
 - Open flame cooking with real wood logs, not wood chips (wood chips acceptable)
- Liquor** is served by insured's employees at off-premises events (If Liquor Liability is needed please complete the Liquor Liability Supplemental Application)
 - ID's checked
of Garage Keepers Legal Liability
(GKLL) and Auto Liability
- Trash disposal** includes proper handling of smoking materials (if smoking is allowed). All trash is placed in metal trash bins that are stored away from the building.

SUBCONTRACTORS

- Uninsured Subcontractors are not acceptable.
- Risk Transfer – Subcontractors:
 - Additional Insured – Status granted to you on the subcontractor's policy
 - Certificates of Insurance - Always obtained from a subcontractor prior to any work being done for you.
 - Limits of Liability - Subcontractors are required to carry limits equal or above your own

EMPLOYEES

- Total Number of Employees (include leased employees): _____

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RECEIPTS

Food Only	\$
Liquor Only	\$
Rental of Hall	\$
Other (describe):	\$
TOTAL RECEIPTS	\$

SQUARE FOOTAGE OF HALL

- The square footage of space available for lease is: _____ sq. ft.

PLANNED EXPANSION OR NEW ACTIVITIES IN COMING POLICY TERM

New activities or expansion is anticipated (describe):

COVERAGE OPTIONS - LIABILITY (check if you would like a quote on any of the following)

- Employee Benefit Liability – U058
- Employment Practices Liability Insurance – U817 (Not available in AR, LA, MT, NM, NY, VT)
- High Limits General Liability
- Identity Recovery – i.e. Identity Theft – U651
- Medical Expense Limit of \$10,000 rather than \$5,000
- Stop Gap Liability – U066

COVERAGE OPTIONS - PROPERTY (check if you would like a quote on any of the following)

- Building Ordinance or Law (Increased Cost of Construction) – U750
- Equipment Breakdown – U522 & U523
- Property Coverage Enhancement: Bronze – U777C Silver – U777B or Gold – U777A
- Signs (Outdoor) – CP1440
- Water Back Up and Sump Overflow – U548

GENERAL FRAUD STATEMENT (Not applicable in all states.)

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, may be committing a fraudulent insurance act, and may be subject to a civil penalty or fine.

The undersigned is an authorized representative of the applicant and certifies that reasonable inquiry has been made to questions on this application. He/She certifies:

- The answers are true, correct and complete to the best of his/her knowledge.*
- They agree to the Privacy and Fraud provisions found in the ACORD-125 (Commercial Insurance Application) and understand those provisions also apply to this supplemental application.*

SIGN AND DATE

PRODUCER'S SIGNATURE	DATE
APPLICANT'S PRINTED NAME	DATE
APPLICANT'S SIGNATURE	DATE