



BOOTING OPERATIONS QUESTIONNAIRE

Business Trade Name _____

1. Do you hold all required city and state permits and/or licenses to perform booting? Yes No
2. Do you have formal written procedures for your employees to follow? Yes No
If "Yes":
 - a. Is a copy attached to this application? Yes No
 - b. Do they include specific instructions on how to boot a vehicle? Yes No
 - c. Do they instruct employees to walk away in the event of a confrontation? Yes No
3. Do you place a NOTICE on the vehicle you are booting? Yes No
If "Yes", which of the following are included in your notice? (check all that apply)
 - A warning not to move the vehicle
 - The reason for and time of immobilization
 - The name of your booting service and a 24-hour telephone number to reach you
 - The fee required for removal of the boot and where to pay it
 - Whether vehicle will be towed, and when
 - Where to return self-release boots
4. Do you document pre-existing damage to the vehicle prior to placing the boot? Yes No
If "Yes", how do you document the damage? (check all that apply)
 - Written Log Photos Other (describe): _____
5. Do you have a written contract to boot for your customers? Yes No
If "Yes":
 - a. Is a copy attached to this application? Yes No
 - b. Are you responsible for 'negligent booting' when the wrong vehicle is booted at the customer's request? Yes No
 - c. Does the contract include specific instructions as to which vehicles and under what circumstances a vehicle should be booted? Yes No
6. Who are your customers? (Must total 100%)

Municipalities	%	Attended commercial parking lot(s)	%
Parking lot(s) for specific business(es)	%	Unattended commercial parking lot(s)	%
Other (describe):	%	Homeowners Associations	%
7. Do all parking lots/structures post clear signage with parking policies, including notice. Yes No
that vehicles may be towed or booted?
8. Which of these services do you perform? (check all that apply)
 - Wheel Boot _____% Barnacle Boot _____% (Windshield Boot)
 - Towing _____% Insurance carrier for tow truck(s): _____
9. Do your employees wear a uniform or brightly colored shirt with an ID badge that easily. Yes No
identifies them as part of a booting operation?

THIS SUPPLEMENTAL APPLICATION IS INCORPORATED BY REFERENCE INTO THE PRIMARY APPLICATION

APPLICANT'S SIGNATURE	DATE
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